



**Finance Committee Meeting Notes**  
**February 27, 2025**  
**9:00am**

**Conference Call:** Cindy Lavoie, Josh DeSha, Kevin Vaughn

**Staff:** Matt Salera, Jim McShane

**Recording:** Matt Salera

**I. Call to Order**

Cindy called the meeting to order at 9:05

**II. Approval of Minutes – November 21, 2024 – Action Item I**

Josh made the motion, and Kevin seconded the motion. All in favor.

**III. Revenue & Expense Statement 24-25 (Unrestricted) – Information Item I**

**IV. Revenue & Expense Statements 24-25 – Information Item II**

**V. Budget 24-25 – (Unrestricted) Action Item II**

Kevin made the motion, and Josh seconded the motion. All in favor.

**VI. Budget 24-24 – Action Item III**

Josh made the motion, and Kevin seconded the motion. All in favor.

**VII. 401K Annual Profit-Sharing Contributions – Action Item IV**

Kevin made the motion, and Josh seconded the motion. All in favor.

**VIII. Gadsden & Wakulla Facility Leases – Action Item V**

Kevin made the motion to approve securing quotes for the Wakulla Career Center and not secure quotes and letting the current lease expire on December 31, 2025 for the Gadsden Career Center. Josh seconded the motion. All in favor.

**IX. Adjourn**

Meeting adjourned @ 9:27am.