

Personnel Committee Meeting Agenda



Date: May 12, 2025

Time: 1:00 p.m.

Location: Zoom Meeting:

<https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 8174

Passcode: 045122

One tap mobile

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Meeting Called by: Kevin Vaughn, Board Chair

Welcome

Kevin Vaughn

Minutes Approval – April 14, 2025

Action Item I

Kevin Vaughn

CEO Search and Recruitment Process

Discussion Item

Kevin Vaughn / Charlotte Brown

- Job Posting
- Interview Process Review
- Timeline Review and Confirmation of Meetings/Deadlines

Proposed Future Meeting Schedule

Discussion Item

Kevin Vaughn / Charlotte Brown

- Monday, June 2 – Assessment Provider Meeting
- Thursday, June 19 – Committee reviews all applicants and determine Top 20
- Wednesday, July 9 – Committee reviews one-way interviews and determine Top 10
- Monday, July 21 – Committee reviews assessment & writing sample and determine Top 5
- Monday – Thursday, July 28 – 31 – Committee conducts 5 panel interviews
- Friday, Aug. 1 – Committee reviews panel interviews and determine Top 2-3
- Monday – Friday, Sept. 8 – 12 – Committee conducts in-person interviews
- Monday, Sept. 15 – Committee selects top candidate

Next Meeting

TBD