



Executive Committee Meeting AGENDA

March 05, 2026 – 3:30 PM

Mission

CareerSource Capital Region connects employers with qualified, skilled talent and Floridians with employment and career development opportunities to achieve economic prosperity in Gadsden, Jefferson, Leon and Wakulla Counties.

Vision

Florida will be the global leader for talent.

Values

1. Business-Driven
2. Continuous Improvement
3. Integrity
4. Talent Focus
5. Purpose-Driven

Join Zoom Meeting: <https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 8174

Passcode: 045122

One tap mobile

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- | | | | |
|--|--|------------------------------|--|
| I. Call to Order – Executive Committee | | | |
| | | | – Cindy Lavoie |
| II. Executive Committee Meeting Minutes | | Action Item I ¹ | Pages: 1-2 |
| | | | – December 11, 2025 |
| III. Personnel Committee Meeting Minutes | | Action Item II ¹ | Page: 3 |
| | | | – January 12, 2026 |
| IV. Executive Committee Special Meeting Minutes | | Action Item III ¹ | Page: 4 |
| | | | – February 18, 2026 |
| V. Staff In-Service Training Day Request | | Action Item IV ¹ | Verbal |
| | | | – April 13, 2026 |
| VI. Finance Committee Meeting | | | – Amber Tynan |
| | | Action Item V ¹ | • Budget Amendment 2025-26 |
| | | Action Item VI ¹ | • Prior Approval Transfer Request From – WIOA Adult & DW |
| VII. CSCR Administrative Plan | | Action Item VII ¹ | Pages: 8-94 |
| VIII. Chief Executive Officer Updates | | Information Item I | Verbal |
| | | | • Board Vacancies |
| | | | ○ WIOA Update |
| | | | ○ Gadsden County Board Members Update |
| | | | • Workforce Development Services Provider RFP Update |
| | | | • CareerSource Suncoast Contract |
| | | | ○ Accounting & Grant Management Services |
| | | | • FloridaCommerce Preliminary Audit Report |
| IX. Adjourn | | | |



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Note: The following items are included in the packet for informational purposes only:

- Revenue & Expense Statement 2025-26 (Unrestricted) Information Item II Page: 95
- Revenue & Expense Statement 2025-26 Information Item III Pages: 96-114

¹After motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

Next Meeting
June 4, 2026