

Agenda



Executive Committee Meeting

6/6/2024

3:30 p.m.

Join Zoom Meeting: <https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 8174

Passcode: 045122

One tap mobile

+13017158592, 87860178384# US (Washington DC)

+13126266799, 87860178384# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

- **Welcome – Kevin Vaughn**
- **Meeting Minutes Approval**
 - March 7, 2024 **Action Item I** **Pages: 1-2**
- **Finance Committee – Cindy Lavoie**
 - Budget 2023-24 (Unrestricted) **Action Item II¹** **Page: 3**
 - Budget 2023-24 **Action Item III¹** **Page: 4**
 - Budget 2024-25 (Unrestricted) **Action Item IV¹** **Page: 5**
 - Budget 2024-25 **Action Item V¹** **Pages: 6**
 - EDC 2024-25 Contracts **Action Item VI¹** **Page: 7-10**
- **Governance Committee**
 - Big Bend Jobs & Education Council, Inc. d/b/a CareerSource Capital Region (CSCR) Bylaws Revisions **Action Item VII¹** **Page: 11-31**
 - Board Member General Policy Manual **Action Item VIII¹** **Pages: 32-65**
 - Prospective Board Member Information Sheet & Board Member Application **Action Item IX¹** **Page: 66-73**
- **2024-25 CSCR Board, Committee & Council Meetings, Career Center Hours of Operation, Holiday Schedule and In-Service Days – Kevin Vaughn** **Action Item X¹** **Pages: 74-76**
- **Chief Executive Officer Report – Jim McShane** **Pages: 77-79**
- **Workforce Services Provider Quarterly Report - Jeff Cheesborough** **Pages: 80-118**
- **OSO Report – Kevin Harrington** **Pages: 119-125**
- **Senior Director ROPC Report – Tandria Edwards** **Pages: 126-130**
- **Senior Director BES Report – Trish Yahn** **Pages: 131-135**

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- **Adjourn**

Note: The following items are included in the packet for informational purposes only:

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|--|---------------------|-----------------------|
| • Revenue & Expense Statement 23-24 (Unrestricted) | Information Item I | Page: 136 |
| • Revenue & Expense Statements 23-24 | Information Item II | Pages: 137-153 |

¹After motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

Next Meeting

TBA