



**Board of Directors Meeting  
AGENDA**

June 24, 2026 –12:00 PM

**Mission**

CareerSource Capital Region connects employers with qualified, skilled talent and Floridians with employment and career development opportunities to achieve economic prosperity in Gadsden, Jefferson, Leon and Wakulla Counties.

**Vision**

Florida will be the global leader for talent.

**Values**

1. Business-Driven
2. Continuous Improvement
3. Integrity
4. Talent Focus
5. Purpose-Driven

**In Person Board Meeting Location: 2601 Blair Stone Road, Building C, Ste 200, Tallahassee, FL 32301**

**Join Zoom Meeting:** <https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

**Meeting ID:** 826 5355 8174

**Meeting Passcode:** 045122

**One tap mobile** [+13052241968..82653558174#](tel:+13052241968..82653558174#) US [+13092053325..82653558174#](tel:+13092053325..82653558174#) US

**I. Call to Order** – Cindy Lavoie

**II. Misson Moment**

**III. <sup>1</sup>Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

**IV. Consent Agenda**

**Action Item I<sup>1</sup>**

Note: If any Board member believes any item on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.)

- Meeting Minutes – March 27, 2026 Pages: 1-2
- Executive Committee – Cindy Lavoie Pages: 3-7
  - Budget Packet 2026-2027

**V. Regional Planning Area – Request to Join the Northwest Florida Workforce Collective – Keantha Moore**

**Action Item II<sup>1</sup>**

Pages: 8-20

**VI. 2026-2027 Board, Committee and Council Meetings Schedule & Hours of Operation – Charlotte Brown**

**Action Item III<sup>1</sup>**

Pages: 21-23

**VII. ITA Waiver Request – Approval to Request 35% Waiver – Robin Dawson & Jessica Grise**

**Action Item IV<sup>1</sup>**

Pages: 24-25

**VIII. Vacancies & Renewal – Charlotte Brown**

**Information Item I**

- **Vacancies** Verbal
  - Leon Business – Two Vacancies
- **Business Renewals**
  - Leon – Beth Cichetti, Beth Kirkland Consulting, LLC

<sup>1</sup> After motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

- Leon – Cindy Lavioe, Interim Healthcare of Northwest Florida
- Wakulla – Patrick Hutto, St. Marks Powder
- Wakulla – Kevin Vaughn, Hub International/Rogers, Gunter, Vaughn, Inc.
- **Partner Renewals**
  - WIOA Required Adult Education and Literacy Representative – Shelly Bell, TSC
  - WIOA Independent Institute of Higher Education – Maria Mead, Keiser University
  - WIOA Labor Alternate – Mandy Bianchi, Ability First
- **Partner New Appointment**
  - WIOA Veterans Organization – Jeremy Sinnemaki, Veterans Florida Pages: 26-31

- IX.** Form-1 Reminder – Due by July 1, 2026 Verbal
- X.** Chief Executive Officer Report – Keantha B. Moore Verbal
- XI.** Workforce Services Provider Quarterly Report – Kandisha Franklin Verbal
- XII.** OSO Quarterly Report – Kevin Harrington Verbal Pages: 32-38
- XIII.** Senior Director ROPC Report – Tandria Edwards Verbal Pages: 39-194
- XIV.** Senior Director BES Report – Trish Yahn Verbal Pages: 195-200
- XV. Adjourn**

The following items are included in the packet for informational purposes:

- *Revenue & Expense Statement 2025-2026 (Unrestricted)* Informational Item II Page: 201
- *Revenue & Expense Statement 2025-2026* Informational Item III Page: 202

**Next Meeting**

**September 23, 2026**