



Board of Directors Meeting

6/20/2024

9:00 AM

In Person Board Meeting Location

2601 Blair Stone Rd.
Building C, Ste 200
Tallahassee, FL 32301

Join Zoom Meeting

<https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 817

Passcode: 045122

One tap mobile

+13017158592, 87860178384# US (Washington DC)

+13126266799, 87860178384# US (Chicago)

- I. **Welcome – Kevin Vaughn**
- II. **Special Presentation and Workshop (9:00 AM – 11:15 AM)**
 - 9:00 AM Welcome - Kevin Vaughn
 - 9:05 AM Special Guest Introduced - Jim McShane
 - 9:10 AM Special Recognitions
 - 9:25 AM Goals for the Morning - Kevin Vaughn
 - 9:30 AM State of the Workforce - Special Guest
 - 10:00 AM State of the Workforce Locally - Jim McShane
 - 10:10 AM What are our Measures of success? - Tandria Edwards
 - 10:30 AM The challenges for Businesses - Khari Harrison
 - 10:45 AM Challenges and successes for operations - Jeff Cheesebrough
 - 11:00 AM General discussion and questions - All
- III. **Break (11:15 AM – 11:30 AM)**
- IV. **Lunch (11:30 AM – 12:00 Noon)**
- V. **Mission Moment (12:00 Noon)**
- VI. **Meeting Minutes Approval**
 - March 28, 2024, Minutes **Action Item I** **Page: 1**
- VII. **1Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.
- VIII. **Consent Agenda** **Action Item II¹**

Note: If any Board member believes any item *on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.*)

Finance Committee – Cindy Lavoie

- Budget 2023-24 (Unrestricted) **Page: 2**
- Budget 2023-24 **Page: 3**
- Budget 2024-25 (Unrestricted) **Page: 4**
- Budget 2024-25 **Page: 5**
- EDC 2024-25 Contracts **Pages: 6-9**

Governance Committee

- Big Bend Jobs & Education Council, Inc. d/b/a CareerSource
Capital Region (CSCR) Bylaws Revisions **Page: 10-30**
- Board Member General Policy Manual **Pages: 31-64**
- Prospective Board Member Information Sheet & Board Member
Application **Page: 65-72**

**2023-24 CSCR Board, Committee & Council Meetings, Career Center Hours
of Operation, Holiday Schedule and In-Service Days** **Pages: 73-75**

IX. Chief Executive Officer Report – Jim McShane **Pages: 76-78**

X. Adjourn

Note: The following items are included in the packet for informational purposes only:

- *Workforce Services Provider Quarterly Report* **Pages: 79-117**
- *One Stop Operator Report – Kevin Harrington* **Pages: 118-124**
- *Senior Director ROPC Report – Tandria Edwards* **Pages: 125-129**
- *Senior Director BES Report – Trish Yahn* **Pages: 130-134**
- *Revenue & Expense Statement 23-24 (Unrestricted)* **Page: 135**
- *Revenue & Expense Statements 23-24* **Pages: 136-152**

Next Meeting
September 26, 2024